

| TECHNICAL EVALUATION MATRIX (TEM) | |
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| Stage I: Mandatory Requirements (Pre-qualification Criteria) | |
| At least 5 years of substantial experience in conducting qualitative studies/research in social field | |
| Experience conducting studies related to persons with disabilities and children | |
| Ability to perform field work in constraint situations caused by the COVID-19pandemic | |
| Ability to perform all operations in Georgian language and produce reports in Georgian and English | |
| Ability to attract additional disability expertise to inform the content of the study | |
| Cover letter | |
| Project proposal including the workplan | |
| A financial proposal in GEL with detals indicated in the ToR | |
| CVs/short Bios of the project manager and proposed experts | |
| Stage II: Technical Evaluation Criteria | |
| 1 | Previous experience |
| 1.1 | years of experience in conducting qualitative studies/research in social field |
| 1.2 | number of project that include qualitative studies/research in social field |
| 1.3 | Experience conducting studies related to persons with disabilities and children (number of projects) |
| 1.4. | Working experience with other international organizations/UN in the similar fileds |
| 2 | Organizational Skills and Capacity |
| 2.1 | Ability to perform field work in constraint situations caused by the COVID-19pandemic |
| 2.2 | Ability to attract additional disability expertise to inform the content of the study (CV of expert) |
| 2.3 | Ability to perform all operations in Georgian language and produce reports in Georgian and English |
| 2.4 | CVs of Project management and experts |
| 3 | Quality of the project proposal |
| 3.1 | Proposed actions, the work plan and approach to the implementation of the tasks as per the ToR |
| 3.2 | project monitoring and quality control mechanisms in place |
| 4 | Financial stability |
| 4.1 | Readiness to work without advance payment |
| 4.2 | Profit/loss at the end of the previous year |