

Technical Assessment Grid of Offers

Section	3900	Project Short Title	Strengthening Civil Society in EaP Countries						Date	xx.xx.xxxx		
AV	Thomas Meyer								PN	21.2235.6-001.00		
Assessor									VN	VN		
Version												

(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)
1. Appropriateness of suggested concept and work plan													
1.1 Interpretation of objectives	10												
1.2 Strategy (technical concept/alternative concepts)	20												
1.3 Implementation methods: Management of processes, Cooperation, Steering structure, Learning and Innovation	10												
1.4 Work schedule and time schedule													
1.5 Monitoring and evaluation concept (as part of L+I)													
Total 1.	40												
2. Technical backstopping / Knowledge Management													
2.1 Staff and backstopping conception (as part of the steering structure))	10												
2.2 Knowledge and information management (as part of L+I)													
Total 2.	10												
3. Consideration of local resources													
4. Qualification of proposed staff													
4.1 Expert 1:													
4.1.1 General qualification													
- training													
- professional experience													
4.1.2 Specific qualification													
- special field													
state field													
- management experience													
- ability to work in a team													
4.1.3 Regional experience / Knowledge of country													
state country / region													
4.1.4 Language skills													
state language													
Subtotal 4.1	0												

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4.2 Expert 2:												
4.2.1 General qualification												
- training												
- professional experience												
4.2.2 Specific qualification												
- special field												
state field												
- management experience												
- ability to work in a team												
4.2.3 Regional experience / Knowledge of country												
state country / region												
4.2.4 Language skills												
state language												
Subtotal 4.2	0											
4.3 Expert 3:												
4.3.1 General qualification												
- training												
- professional experience												
4.3.2 Specific qualification												
- special field												
state field												
- management experience												
- ability to work in a team												
4.3.3 Regional experience / Knowledge of country												
state country / region												
4.3.4 Language skills												
state language												
Subtotal 4.3	0											

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4.4 Expert 4:											
4.4.1 General qualification											
- training											
- professional experience											
4.4.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region											
4.4.4 Language skills											
state language											
Subtotal 4.4	0										
4.5 Pool of experts 1:											
4.5.1 General qualification											
- professional experience (at least 5 years)	10										
-Experience working with and knowledge of Civil Society Sector	10										
4.5.2 Specific qualification											
- special field											
- thematic knowledge – public policy, communication, procurement, gender and human rights	5										
- competencies in the area of Civil Society and Organizational Development	5										
- ability to work in a team											
4.5.3 Regional experience / Knowledge of country											
Georgian local level	5										
4.5.4 Language skills											
English mandatory	5										
Subtotal 4.5	40										

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4.6 Pool of experts 2:													
4.6.1 General qualification													
- training													
- professional experience													
4.6.2 Specific qualification													
- special field													
state field													
- management experience													
- ability to work in a team													
4.6.3 Regional experience / Knowledge of country													
state country / region													
4.6.4 Language skills													
state language													
Subtotal 4.6	0												
4.7 Composition of the team	10												
Total 4.	50												
Grand Total 1. – 4.	100												
Assessment in % place			0		0		0		0		0		0
5. Special advantages / risks (see extra page)													
place													

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature