

Technical Assessment Grid of Offers

Section	3900	Project Short Title	Strengthening Civil Society in EaP Countries	Date	xx.xx.xxxx
AV	Thomas Meyer			PN	21.2235.6-001.00
Assessor				VN	VN
Version					

(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)								
1. Appropriateness of suggested concept and work plan											
1.1 Interpretation of objectives	10										
1.2 Strategy (technical concept/alternative concepts)	20										
1.3 Implementation methods: Management of processes, Cooperation, Steering structure, Learning and Innovation	10										
1.4 Work schedule and time schedule											
1.5 Monitoring and evaluation concept (as part of L+I)											
Total 1.	40										
2. Technical backstopping / Knowledge Management											
2.1 Staff and backstopping conception (as part of the steering structure))	10										
2.2 Knowledge and information management (as part of L+I)											
Total 2.	10										
3. Consideration of local resources											
4. Qualification of proposed staff											
4.1 Expert 1:											
4.1.1 General qualification											
- training											
- professional experience											
4.1.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.1.3 Regional experience / Knowledge of country											
state country / region											
4.1.4 Language skills											
state language											
Subtotal 4.1	0										

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(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)								
4.2 Expert 2:											
4.2.1 General qualification											
- training											
- professional experience											
4.2.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.2.3 Regional experience / Knowledge of country											
state country / region											
4.2.4 Language skills											
state language											
Subtotal 4.2	0										
4.3 Expert 3:											
4.3.1 General qualification											
- training											
- professional experience											
4.3.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.3.3 Regional experience / Knowledge of country											
state country / region											
4.3.4 Language skills											
state language											
Subtotal 4.3	0										

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(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)								
4.4 Expert 4:											
4.4.1 General qualification											
- training											
- professional experience											
4.4.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region											
4.4.4 Language skills											
state language											
Subtotal 4.4	0										
4.5 Pool of experts 1:											
4.5.1 General qualification											
- professional experience (at least 5 years)	10										
-Experience working with and knowledge of Civil Society Sector	10										
4.5.2 Specific qualification											
- special field											
- thematic knowledge – public policy, communication, procurement, gender and human rights	5										
- competencies in the area of Civil Society and Organizational Development	5										
- ability to work in a team											
4.5.3 Regional experience / Knowledge of country											
Georgian local level	5										
4.5.4 Language skills											
English mandatory	5										
Subtotal 4.5	40										

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(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)								
4.6 Pool of experts 2:											
4.6.1 General qualification											
- training											
- professional experience											
4.6.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.6.3 Regional experience / Knowledge of country											
state country / region											
4.6.4 Language skills											
state language											
Subtotal 4.6	0										
4.7 Composition of the team	10										
Total 4.	50										
Grand Total 1. – 4.	100										
Assessment in % place			0								
5. Special advantages / risks (see extra page)											
place											

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature