

Tender Announcement

Project Name: „ **Private Sector Development and Technical Vocational Education and Training Programme in South Caucasus (PSD TVET SC): Clusters4Development Project**”
Project Number: **16.2179.6-007.00**

Ladies and Gentlemen,

On behalf of the Federal Government of Germany, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is active in the development of German-Georgian cooperation.

We intend to procure service from a **locally registered company** for more details please refer to Annex 1.

Should you be interested in implementing the tasks according to the Terms of Reference, we invite you herewith to send us your offer in printed form comprising the technical offer and the price offer in 2 separate envelopes no later than **14.09.2022 17:00 o'clock** to the following address:

GIZ Office Tbilisi, Rustaveli 42 / Griboedov 31a 0108 Tbilisi, III floor

Envelopes shall be numbered as follows:

I - Price offer

II - Technical offer

The offer shall be submitted in English. Offers submitted after the submission deadline will not be considered.

Bids must be submitted in **GEL** (national currency), bids in other currencies will not be accepted.

Please consider that, since May 2013 according to the Art. 172, para. 5 of the Tax Code of Georgia GIZ enjoys tax exemption. (VAT, excise duty, import tax). Thus, the offered price should not include the given taxes and this should be indicated in the offer.

The envelope containing the offer must be labelled as follows:

- Name of the company

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

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E info@giz.de
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Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

Chairman of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

- Contact information (address, phone, e-mail)
- Name of the Tender: **Management of website and social media pages for the Georgian Apparel and Fashion Association**
- Label „confidential”
- Please sign on the envelope closure
- addressed to: GIZ Office Tbilisi, Rustaveli 42 / Griboedov 31a 0108 Tbilisi
- **Project number: 16.2179.6-007.00**
- **Tender Number: 83418535**

Submitted proposals should be stamped (if available) and signed by the tenderer.

If you have any further questions in the connection with the tender, please send your question using the Questions & Answers module on the web platforms <https://etenders.ge/> and <https://tenders.ge> no later than 2 days before the submission deadline. The Questions & Answers module is available to all interested parties.

In case of violation of the rules, your offer cannot be discussed.

The evaluation of the offers is scheduled to be completed by 22.09.2022. We will then contact only the selected candidate as soon as possible.

Kind regards,

Procurement Unit

Annexes:

1. Terms of Reference (ToR)
2. General scheme of bid evaluation
3. Assessment Grid for the Technical Evaluation of Bids
4. General Conditions of Contract

Annex 1- Terms of Reference

See attachment.

Annex 2 - General scheme of bid evaluation

The offers received will be evaluated according to both prices and content. After the technical evaluation , the price offers of bidders will be opened and evaluated. The expenses that are made in accordance with the Terms of Reference must be clearly and detailed shown in the price offer.

In the final overall assessment, the technical offer has a weighting of 70%, the price offer of 30%.

After that, the companies are given a ranking number based on the evaluation results. Contract negotiations will be initiated with the company with the best scores. If the negotiations are unsuccessful, negotiations will be conducted with the candidate in 2nd place.

Annex 3 - Assessment Grid for the Technical Evaluation of Bids

The technical offers should respond to the information given in Annex 1 (Terms of Reference). The technical offer may not include any price information. Criteria for the evaluation of technical offer are divided according to the predetermined weight coefficient. (See Annex 3).

Annex 4 - General Conditions of Contract

Please familiarize yourself with General Terms and Conditions of Contract (Annex 4). In the event of an award of contract, they will become an integral part of the contract.