

Scope of Work for Interior Design of Apartment N13

Overview

The scope of this contract encompasses the complete interior design services for a new apartment, including conceptualization, planning, design development, and project management through to final implementation. The design must cater to the specific room requirements outlined and deliver a cohesive, functional, and aesthetically pleasing living environment.

Room Requirements

1) Living Room:

- Comfortable seating arrangement.
- Entertainment unit and storage.
- Dining area integrated with living space.

2) Kitchen:

- Fully equipped with modern appliances.
- Adequate counter space and storage.
- Dining nook if space permits.

3) Master Bedroom:

- Bed, bedside tables, and wardrobe.
- Reading nook or small workspace.

4) Guest Bedroom:

- Bed, bedside table, and wardrobe.
- Flexible design for dual use (e.g., home office/guest room).

5) Bathrooms:

- Master bathroom with shower and/or bathtub.
- Guest bathroom with essential fixtures.

6) Balcony/Outdoor Space:

- Seating arrangement and small garden area.

7) Storage:

- Efficient storage solutions throughout the apartment.

8) Additional Spaces:

- Any other specific rooms or areas as requested by the client.

Deliverables

1) Conceptual Design Phase:

- Initial design concepts for each room.
- Mood boards and color schemes.
- Layout options for efficient use of space for the new (2 options) and old office buildings.

2) Design Development Phase:

- Detailed floor plans and elevations.
- Selection of furniture, fixtures, and equipment (FF&E).
- Material and finishes specifications.
- Lighting and acoustic design.
- 3D renderings of key spaces.

3) Documentation Phase:

- Construction documents and specifications.
- Detailed drawings for custom furniture and built-ins.
- Coordination with MEP systems.
- Structural reinforcement documents (resulted by design changes to existing structural elements of the building).

4) MEP Design Phase:

- Mechanical systems design (HVAC, ventilation).
- Electrical systems design (lighting, power distribution, data cabling).
- Plumbing systems design (water supply, drainage).
- Coordination with architectural design to ensure seamless integration.

5) Bill of Quantities and Specifications:

- Provide detailed specifications for all materials used in the project

- Provide detailed specification of all furniture used in the project
- Provide detailed specification for all equipment and accessories used in the project
- Provide detailed bills of quantities for all design, structure and MEP parts of the project

Design Criteria

1) Aesthetics:

- Contemporary and professional office design.
- Use of sustainable and eco-friendly materials.
- Cohesive color schemes and design language across all rooms.

2) Functionality:

- Efficient space utilization for each team.
- Ergonomic furniture and workstations.
- Adequate storage solutions.

3) Technology Integration:

- Connection to entertainment system in living room.
- Proper coverage of Wi-Fi network.
- Smoke, Co2 and Fire alarm systems.

4) Comfort and Well-being:

- Adequate natural and artificial lighting.
- Good acoustic control and soundproofing between the rooms.
- Comfortable and inviting living environments.

Responsibilities of the Interior Designer

1) Consultation and Communication:

- Regular meetings with the client to understand requirements and preferences.
- Presentations of design concepts and progress updates.

2) Coordination:

- Work closely with contractors and vendors during implementation stage.
- Ensure design compatibility with structural and MEP systems.

3) Budget Management:

- Provide detailed BoQ for cost estimates and budget tracking.
- Optimize design solutions to stay within budget constraints.

4) Quality Control:

- Ensure high standards of workmanship and material quality.
- Address and rectify any design or construction issues promptly.

Timeline

- Conceptual Design: 1 weeks
- Design Development: 3 weeks
- Documentation: 2 weeks
- Final Handover (incorporating client comments): 1 week