

Technical Assessment Grid of Offers

Section	3800	Project Short Title	Development of Info Packs for VET Campaigning	Date	05.08.2019
AV	Katja Kammerer / Johannes Strittmatter			PN	16.2179.6-001.00
Assessor				VN	
Version	Individual assessment				

		Company 1		Company 2		Company 3		Company 4		Company 5	
(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)
1. Appropriateness of suggested concept and work plan											
1.1 Interpretation of objectives	0										
1.2 Strategy (technical concept/alternative concepts)	5										
1.3 Implementation methods: Management of processes, Cooperation, Steering structure, Learning and Innovation	5										
1.4 Work schedule and time schedule	15										
1.5 Monitoring and evaluation concept (as part of L+I)											
Total 1.	25										
2. Technical backstopping / Knowledge Management											
2.1 Staff and backstopping conception (as part of the steering structure))	0										
2.2 Knowledge and information management (as part of L+I)	0										
Total 2.	0										
3. Consideration of local resources	0										
4. Qualification of proposed staff											
4.1 Expert 1: Interviewers											
4.1.1 General qualification											
- research, field work	10										
- professional experience	5										
4.1.2 Specific qualification											
- management experience	0										
- ability to work in a team	5										
4.1.3 Regional experience / Knowledge of country											
	0										
4.1.4 Language skills											
	0										
Subtotal 4.1	20										

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4.2 Expert 2: Content Developer											
4.2.1 General qualification											
journalistic profile / copywriter / writer	20										
4.2.2 Specific qualification											
- management experience	0										
- ability to work in a team	5										
4.2.3 Regional experience / Knowledge of country											
	0										
4.2.4 Language skills											
English	10										
Subtotal 4.2	35										
4.3 Expert 3: Facilitators or Moderators for FGD											
4.3.1 General qualification											
social, community, mobilisation profile	5										
- professional experience of at least	5										
4.3.2 Specific qualification											
- management experience	0										
- ability to work in a team	0										
4.3.3 Regional experience / Knowledge of country											
	0										
4.3.4 Language skills											
	0										
Subtotal 4.3	10										

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4.4 Expert 4: Designers											
4.4.1 General qualification											
- working in ad agencies	5										
- professional experience min. 5 years	5										
4.4.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region											
4.4.4 Language skills											
state language											
Subtotal 4.4	10										
4.5 Pool of experts 1:											
4.5.1 General qualification											
- training											
- professional experience											
4.5.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.5.3 Regional experience / Knowledge of country											
state country / region											
4.5.4 Language skills											
state language											
Subtotal 4.5	0										

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4.6 Pool of experts 2:											
4.6.1 General qualification											
- training											
- professional experience											
4.6.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.6.3 Regional experience / Knowledge of country											
state country / region											
4.6.4 Language skills											
state language											
Subtotal 4.6	0										
4.7 Composition of the team											
Total 4.	75										
Grand Total 1. – 4.	100										
Assessment in % place			0		0		0		0		0
5. Special advantages / risks (see extra page)											
place											

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature