

Evaluation Scheme for Technical Assessment of Offers									
Section/ Division: 3200	Assignment Title: Support to the introduction of participatory budgeting in selected Georgian municipalities in line with the key principles of Agenda 2030				Project title: GGLD				
		Weighting in %	points (max. 100)	assessment (2)x(3)	points (max. 100)	assessment (2)x(5)	points (max. 100)	assessment (2)x(7)	points (max. 100)
		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(7)
1	Experience of the company / organization								
1.1.	<i>The technical proposal shall provide evidence of the organization's capabilities and assignment-related experience in executing similar projects in the area of local self - government and citizen participation in municipal budgeting.</i>				30.0%				
Subtotal for 1				30.0%					
2	Technical proposal								
2.1.	<i>The technical proposal shall explain in details how the company will plan the work and deliver the milestones listed in the Terms of Reference (ToR) document considering such aspects as compliance with the ToR, implementation methodology, timelines of actions included in the technical proposal</i>				15.0%				
2.2.	<i>A work plan, including implementation schedule of number of work days per tasks to be performed by the Contractor for completion of this assignment</i>				15.0%				
Subtotal for 2				30.0%					
3	Qualification of proposed staff / experts								
3.1	<i>Experts assigned to executing of the tasks outlined in the ToR shall have at least five years of working experience in the field of budget planning and implementation and at least last three years of proven experience in development and implementation of similar projects in the field of local self-government and citizen participation in municipal budgeting. Reference to similar work/projects completed shall be included in his/her CV to be attached to the offer</i>				40.0%				
Subtotal for 3				40.0%					
Grand Total				100.0%					

