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Annex 4: Evaluation Scheme for Technical Assessment of Offers

Section/ Division: 3900	**Assignment Title: Local subsidy for the clusters and associations, to support the digitalization of small and medium size enterprises in Georgia**	**Project title: "DT4SME: Digital transformation for small and medium size enterprises in eastern partnership countries"**								
		Weighting in %	points (max. 100)	assess-ment (2)x(3)	points (max. 100)	assess-ment (2)x(3)	points (max. 100)	assess-ment (2)x(3)	points (max. 100)	assess-ment (2)x(3)
		(2)	(3)	(4)	(3)	(4)	(3)	(4)	(3)	(4)
1	**Appropriateness of suggested concept and work plan**									
	Interpretation of objectives	10								
	Strategy of implementation (Management of processes, cooperation, learning and innovation)	10								
	Work schedule and timelines	5								
	Monitoring and evaluation concept	5								
	Impact and benefits of the project on the business network/organization/cluster, member SMEs and the sector (including SMEs with women in management positions)	20								
	Proposal contain objectively verifiable indicators for the outcome of the action	10								
	Subtotal for 1	60								
2	**Experience of the business network/organization/cluster**									
	Active on the market for the last 2 years	5								
	Collaborations or partnership has formed with other organizations (evidence - MoU, letter of confirmation etc.)	5								
	At least 10 members SMEs (evidence - list of the member SMEs)	10								
	Subtotal for 2	20								
3	**Human capasity of of the business network/organization/cluster**									
	Team Lead - At least 2 years of experience on managerial positions	5								
	Team Lead - At least 1 years of experience working with the business network/organization/cluster	5								
	Team Lead - Have an experience in cooperation with international organizations or other similar type of entity	5								
	Accountant - Experience working in accounting systems	5								
	Subtotal for 3	20								
Grand Total		100								