**Service provider’s application form[[1]](#footnote-2) for conducting**

**a comprehensive multidisciplinary research**

**FSM-2024-04-07**

1. **Economic Operator/Applicant:**

…………………………………………………………………………

*(Full name (Physical person)/company (name, address, e-mail, phone number, tax identification number if relevant)*

represented by:

…………………………………………………………………………

*(Name, surname, position/the basis for representation)*

by joining the public procurement procedure conducted by Solidarity Fund PL in Georgia **for the selection of a qualified company to conduct a service for a comprehensive multi-disciplinary research** Isubmit the following offer and:

1. I declare that I have read the requirements of the Contracting Authority regarding the subject of the order, included in the Call for Service and I do not raise any objections to them.

2. I undertake to perform the subject of the contract on the financial conditions specified in the request for proposal.

3. I declare that I have fulfilled the information obligation on the protection of individuals with regard to the processing of personal data and on the free movement of such data towards natural persons from whom personal data (employees, associates) or indirectly (third parties) have been acquired and made available in order to apply for the award of a public contract in these proceedings.

4. I declare that I consider myself bound by this offer for a period of 30 days from the deadline for submission of tenders.

5. I declare that I am not subject to exclusion due to the fact that I haven’t been convicted for a crime of:

1. participation in an organized criminal group or association aimed at committing a crime or a fiscal offense
2. human trafficking
3. supporting terrorist offences
4. money laundering
5. crime against credibility of documents
6. tax offence

6. I declare that I am not subject to exclusion due to the fact that I am not a person against whom a final court judgment or a final administrative decision has been issued in arrears with the payment of taxes, fees or social or health insurance contributions and who and who has not complied with the above indicated judgments or administrative decision.

7. I declare that I am not subject to exclusion due to the fact that I haven’t been legally prohibited from applying for public contracts.

8. I declare that I am not subject to exclusion due to the fact that in relation to the entity I represent, liquidation has been opened, bankruptcy has been announced, assets are managed by a liquidator or court, an arrangement with creditors has been concluded, business activity is suspended or the entity is in a different situation of this type resulting from a similar the procedure provided for in the provisions of the place of initiation of this procedure

9. In the event of the offer being secret, the Contractor shall be able to demonstrate that the proprietary information is a trade secret not later than on the submission date. A trade secret is specific information if it meets 3 conditions in total:

9a. is technical, technological, organizational of the enterprise or is other information of economic value,

9b. has not been disclosed to the public,

9c. the necessary measures have been taken in order to maintain confidentiality.

**Please answer questions below by marking the respective field with X.**

**10. General Experience**: conducting research, producing reports and analysis.

If applicable, please provide relevant links with the answer.

|  |  |
| --- | --- |
| ***Years of experience*** | ***Answer (Please provide extract from registry)*** |
| More than 10 years of experience |  |
| From 5 to 10 years of experience |  |
| Less than 5 years of experience |  |

**11.** Do you have **subcontracting experience** in subcontracting technical/specific field specialists/companies to fill in required information/data in the report to be produced?

|  |  |
| --- | --- |
| Yes (please provide links to specific reports) |  |
| No |  |

**12.** Do you have comprehensive **multidisciplinary experience** in consolidating multidisciplinary data and analyzing final results?

|  |  |
| --- | --- |
| Yes (please provide links to specific reports); |  |
| No |  |

**13.** Are you able to provide **a dedicated focal point** for our project?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

**14.** Do you have experience in working with donor-driven projects?

|  |  |
| --- | --- |
| Yes (please provide links to project(s) funded by international donor organisations) |  |
| No |  |

**15.** Do you have experience in various types of field work and usage of other types of methodology?

|  |  |
| --- | --- |
| Yes (please provide links to your professional portfolio) |  |
| No |  |

**16.** Do you have a transparent system of management and accounting and/or audit within the company?

|  |  |
| --- | --- |
| Yes (please provide at least one audit report of past five years) |  |
| No |  |

**17.** Proposed tentative budget in GEL and proposed representability of the research within the proposed budget.

\*The indicated budget should include all applicable taxes and expenses.

|  |  |
| --- | --- |
| Proposed budget |  |

|  |
| --- |
| Proposed representability of the research |
|  |

**18**.I declare that all information and statements given in the above offer are up-to-date

and truthful and have been presented with full awareness of the consequences of misleading the ordering party in presenting the information.

**19.**The attachments to this form, which form an integral part of the offer, are:

1) Service Provider Fiscal Form;

|  |  |  |
| --- | --- | --- |
| *(place, date)* |  | *(signature of an applicant, or authorized representative*  *to represent the applicant)* |

1. Failure to provide the information requested on this application, or late submission, may result in not considering your application. [↑](#footnote-ref-2)